

UNIVERSITY OF LIMA
REGULATIONS FOR ADMISSION
2017

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TITLE I COMMON PROVISIONS

Chapter I Overview

- Article 1** Entrance to the University of Lima to pursue undergraduate and graduate studies is made through an admission process.
- Article 2** The admission process is carried out by a committee appointed by the Board of Directors, on the proposal of the President. Such committee is responsible for:
- Preparing the exam.
 - Establishing the number of seats.
 - Supervising the admission process.
 - Announcing admitted applicants.
- Article 3** The Student Services and Registry Bureau (DUSAR) is responsible for establishing admission calendars and conducting enrollment processes of applicants under the supervision of the Admission Committee.
- Article 4** Applicants should provide, for enrollment purposes, the documentation required by the Student Services and Registry Bureau through the Application Portal or through any other means established by the University.
- Article 5** Studies completed abroad should be previously recognized by the Ministry of Education or by the official body authorized by the State. The requested documents should be officially translated into Spanish, sealed and signed by the Consulate of Peru in the country of origin and countersigned by the Ministry of Foreign Affairs in Peru.
- Article 6** The documents submitted by applicants are subject to the respective verifications. Enrollment fee is not refundable if irregularities are found.
- The documents of applicants who have not been admitted will be returned as per calendar established for each admission process. At the expiration of the pertinent term, documents are deleted.
- Article 7** Applicants may only be admitted once to the University of Lima to pursue undergraduate studies. In the Graduate School, applicants may only be admitted once for each of its specialization, master's or doctoral programs. In all cases, admission is effective through enrollment.
- Article 8** Applicants, both for subjects of their respective undergraduate program and General Studies Program, may only request change of undergraduate program once they have studied at least during one regular academic term at the University of Lima.
- Article 9** Admitted applicants who fail to enroll by the enrollment deadline published by the Student Services and Registry Bureau may not be admitted. They should collect their documents within thirty (30) calendar days as from the beginning of the academic term for which they were admitted. Upon expiration of such period, documents are deleted.

Article 10 To be considered a graduate of an undergraduate program, it is required to prove the mastering of a foreign language, preferably English or a native language. Each undergraduate program, according to its nature, establishes the required language and level.

To be considered a graduate of a graduate program, the mastering of a foreign language should be proved, as provided for by the University Act.

Article 11 Students expelled on disciplinary grounds may not reapply through any admission modality, whether at undergraduate or graduate level.

Chapter II Applicants' Duties and Obligations

Article 12 Applicants should refrain from:

- a) Disrupting the normal development of the process.
- b) Committing acts of violence.
- c) Cheating in exams.
- d) Misappropriating properties belonging to the University or to other persons.
- e) Addressing University staff or other applicants in a disrespectful manner.
- f) Using false, forged or altered documents to prove a fact or obtaining any type of benefit.
- g) Performing any type of impersonation or substitution.

Failure to comply with any of the aforementioned duties and obligations may result in exclusion of applicants from admission process, and they will never be eligible for re-admission.

TITLE II ADMISSION TO THE GENERAL STUDIES PROGRAM

Article 13 The modalities for admission to the General Studies Program are as follows:

- a) Admission exam.
- b) First or second place in secondary education schools.
- c) Pre-University Center.
- d) Diplomat or international official with diplomatic status (Peruvian or alien).
- e) International Baccalaureate Diploma.
- f) Top 50% students from schools accredited by the University.
- g) Top 33% students from schools accredited by the University.
- h) Outstanding athletes.
- i) Agreements with the Peruvian State.

Article 14 By means of the admission exam modality, admitted applicants are included in the list of admitted students. Results are unappealable.

Article 15 By means of the modality of first or second place in secondary

education schools, applicants who have ranked first or second in their graduating class from third to fifth year of secondary education are admitted. This modality includes a special exam whose result is unappealable.

This admission modality is valid for fifteen (15) months as from the completion of secondary studies by applicants. It is mandatory that such studies have been carried out in Peru.

Article 16 By means of the Pre-University Center modality, students who have passed the subjects of both Arts and Science areas of the curriculum are admitted.

Article 17 By means of the modality of diplomat or international official with diplomatic status (Peruvian or alien), applicants who prove such status, as well as their spouses and children, are admitted. For Peruvian officials, this modality is only valid up to one (1) year after the completion of their mission abroad.

Article 18 By means of the modality of International Baccalaureate Diploma, applicants who have obtained such diploma and apply for admission within a period not to exceed three (3) years as from the completion of their pertinent studies are admitted. Course credits may be transferred as per conditions established by the General Studies Program.

Article 19 By means of the modality of top 50% students from schools accredited by the University, students from such educational centers who ranked top 50% in their graduating class, as per GPA obtained from third to fifth year of secondary education, are admitted.

This admission modality is valid for fifteen (15) months as from the completion of secondary studies by applicants.

Article 20 By means of the modality of top 33% students from schools accredited by the University, students from such educational centers who ranked top 33% in their graduating class, as per GPA obtained from third to fifth year of secondary education, are admitted.

This admission modality is valid for fifteen (15) months as from the completion of secondary studies by applicants.

Article 21 By means of the modality of outstanding athletes, applicants who have such condition, accredited by the respective national sports federation and approved by the Peruvian Sports Institute (IPD), are admitted. This modality includes a special one-time exam which may be taken by athletes. The results of such exam are unappealable.

This admission modality is valid for fifteen (15) months as from the completion of secondary studies by applicants.

Article 22 To apply for admission through the modality of agreements with the Peruvian State, compliance with the requirements established by the competent state entity, and be admitted under the modality established for each agreement, should be proved.

TITLE III

ADMISSION TO THE UNDERGRADUATE PROGRAM

- Article 23** Students who have approved the minimum credits set forth by law in the university of origin or graduates of other universities may apply for admission to the undergraduate program. For applicants to be admitted, they should be included in the list of admitted students. Applicants may apply for admission only once through this admission modality.
- Article 24** Admission to the undergraduate program considers an evaluation of applicants' file which includes academic documentation, data sheet and other documents requested at the beginning of the admission process. At the end of the evaluation, the list of admitted applicants is published. Results are unappealable.
- Article 25** The credits of the subjects passed at the university of origin, by the applicants admitted to the undergraduate program, are transferred if the contents have a minimum equivalence of 70% and if the number of credits is equivalent or higher than that of the subjects of the University of Lima. If these requirements are not met, applicants admitted should study the pertinent subjects of the General Studies Program.
- Article 26** Any credit transfer is conducted for the academic term corresponding to the transfer and with the documentation submitted during enrollment. Credit transfers are under the responsibility of the dean or undergraduate program director, where appropriate.
- Article 27** Applicants admitted to the undergraduate program are included in the enrollment priority order according to the grade obtained in the admission exam. Those who fail to enroll in the academic term for which they were admitted should perform a re-admission procedure, as specified in the General Regulations for Students.
- Article 28** Applicants admitted through this modality should take and approve at the University of Lima at least 50% of the credits necessary to obtain a bachelor's degree according to each undergraduate program.

TITLE IV

ADMISSION TO THE GRADUATE PROGRAM

- Article 29** Applicants may be admitted to study:
- a) Specialization programs
 - b) Master's programs
 - c) Doctoral programs
- Article 30** The following requirements are considered in order to evaluate applicants for their admission to specialization, master's and doctoral programs:
- a) Academic and professional file
 - b) Personal interview
 - c) Others defined by the Graduate School

Evaluation results are unappealable.

Article 31 Admitted applicants who do not enroll within the period determined by the Graduate School automatically lose their seat.

FINAL PROVISIONS

Article 32 Matters not covered by these regulations are resolved by the Admission Committee.

Article 33 These regulations enter into force on May 24, 2017.

*Approved by resolution of the Board of Directors dated April 26, 2017;
President's Resolution (R.R.) 102/2017 dated April 26, 2017.*